

Holy Cross Episcopal Church
Vestry Meeting Minutes
July 21, 2021

Members Present: John Bennett, Michael Cobb, Carl Danielson, Adam Alphin, Kathy Welliver, Dan Morton, Lee Stroud, John Weisz

Members Absent: Krista Anderson, Trevor Hursthouse

Guest: Ellen Wells, Holy Cross Financial Manager

Lee opened the meeting with a devotion from Bishop Steven Charleston, retired Bishop of Alaska.

Carl called the meeting to order at 7:07.

June 23rd Clerk Reports: Lee Stroud

The minutes were reviewed from the June 23rd Vestry Meeting and Executive Session. Following a discussion and correction of the minutes from the Executive Session, Carl Danielson made a motion to approve the minutes as corrected. John Bennett seconded the motion. All voted in favor and the motion was passed.

Financial Report: Ellen Wells

- A \$3,000.00 gift was given toward the deck project. Carl will acknowledge the gift with a note.
- It is time to start working on next year's budget. Vestry members will be given a breakdown of the budget based on the last six months. Ellen encouraged vestry members to review the breakdown and ask questions as they arise.
- The refinancing of our loan at First Bank is underway. The loan will be for 15 years at a fixed rate of 4%. This will decrease our current mortgage a little. At 10 years the bank can review the loan. We are hoping the closing costs will be covered by the payment we will not have to make in the refinancing process.

Adam Alphin made a motion to accept the financial report. John Bennett seconded the motion. All voted in favor and the motion passed.

Unbudgeted items: Carl Danielson

- Carl explained that unbudgeted items are not unexpected. We know things will come up during the year that need to be taken care of. This year we have had more unbudgeted expenses than usual.
- Vestry was asked if they knew of any unbudgeted items we should expect.
- There will be an annual maintenance fee on the new video equipment.

Inventory update: Carl Danielson

- The audit completed last month states we need to upgrade the inventory and create a video inventory.
- Each team has received a list of items connected to their team that need to be inventoried

- Adam Alphin will assist with this. He will research the best practices for videoing items for the inventory and will report his findings back to us at the August meeting.
- Teams should begin looking at their inventory right away.
- Ellen would like for the inventory to be complete by September.

Deck repair: John Weisz

John reported that the deck crew is waiting for the deck to cure. Pete Lake will do a water test the first week of August. They hope to be able to do the staining next month.

Cleaning service: John Weisz

Atlantic Cleaning and Linens will clean Holy Cross every other Tuesday from 1:30 to 4:00 at \$175 every two weeks.

Vestry vacancy: Carl Danielson

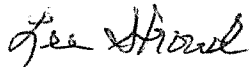
We have one vacancy created when Kimberly left the vestry for personal reasons. It has been mentioned to the congregation that there is an opening and to contact Carl or a vestry person in interested in completing the vacant term. Carl has had no response; however, Darwin Dennison approached him earlier asking how you go about getting on the vestry. Carl will see if Darwin is still interested and if he is he will be asked to submit a brief biography for vestry review. Vestry members were in agreement with this plan.

Additions to bulletin: Lee Stroud

A request to publish the previous Sunday's attendance and plate offerings in the bulletin each week. This should also include the number to people worshipping virtually each week. There was discussion on whether or not lessons and Gospel readings should be printed in the bulletin. It was agreed that they would not be printed for the time being.

The vestry went into Executive Session at 8:00.

Respectfully submitted,



Lee Stroud, Vestry Clerk

Approved 8/18/21