

**Holy Cross Episcopal Church  
Vestry Meeting Minutes  
September 15, 2021**

Members Present: Krista Anderson, John Bennett, Michael Cobb, Carl Danielson, Dan Morton, Lee Stroud, John Weisz

Members Absent: Adam Alphin, Trevor Hursthouse, Kathy Welliver

Guest: Ellen Wells, Holy Cross Financial Manager; Jerry Gallagher, Lead Supply Priest

Jerry opened the meeting with prayer.

Carl Danielson called the meeting to order at 6:35.

August 18 Clerk Report: Lee Stroud

The minutes were reviewed prior to the meeting. There being no corrections, John Bennett made a motion to approve the minutes as they are. Krista Anderson seconded the motion. All voted to accept the minutes and the motion was passed.

August Financial Report: Ellen Wells

Financial reports were not received by vestry members prior to the meeting, so Ellen will send them out following the meeting.

Ellen reported that we are in good financial standing at this point. When you take into consideration pre-paid pledges and the PPP loan, we're actually about \$4,000 ahead for this time of the year.

The appraiser has been to Holy Cross and will submit his report to the bank in the next week regarding our refinancing. This will help in our long range planning once the refinancing is approved.

Ellen explained that vestry approval was required to take money from a restricted fund. She went on to explain that frequently Memorial Funds are set up with no particular use requested. Harold Layne was instrumental in the repairing on playground equipment and the purchasing of mulch for the playground. Michael Cobb made a motion that the vestry approve the use of funds from the Mary Lou Layne Memorial Fund and the John King Memorial fund be applied to the balance owed once an invoice is received. Dan Morton seconded the motion and the vestry voted in favor on the motion. The motion to use these funds was approved.

2021 Stewardship Campaign: Carl Danielson

Carl reminded the vestry that a chairperson was needed for the Stewardship Campaign. There being no volunteers, Carl will reach out to other potential chairpersons for this campaign.

Jerry provided a letter he had composed to be used with the campaign if so desired.

Covid-19 policy: Lee Stroud

Lee reported that while contacting the coordinators of some of the social events we discussed last month there was a feeling on now is not the time to gather. After discussing the New Hanover

County and state reports, and conversations other vestry members had been a part of, the vestry came to the conclusion that it was not wise to gather inside or outside for social events. Dan Morton made a motion that we forgo any social gatherings until further notice. John Bennett seconded the motion. The vestry voted to approve the motion.

Kaylee's leave: Carl Danielson

Carl informed the vestry that while Kaylee is out on leave, Ethan will be covering the office and carrying out her duties. During this time, Ethan will be paid as the Admin Assistant.

Check-in with parishioners: Carl Danielson

Ellen has been diligently working to clean up the Holy Cross directory. Once the directory is finalized, vestry members will divide up the names on the list and make calls to check in with church members. Ellen also provided some questions to be used as a guide when making the calls. A discussion was held on how and when these calls should be made. Due to additional work needing to be done on the directory, making the check-in calls will be carried over to the October vestry meeting.

Annual Meeting: Carl Danielson

The Annual Parish Meeting will be held Sunday, December 12. Carl reminded the vestry that we will have at least four vacancies to fill on the vestry. He asked that we start talking to people about serving on the vestry. A few names were submitted for consideration.

Copier: Ellen Wells

Ellen shared that our overage fees are running high and she is talking to the copier company about various plans. Our largest use of copies comes from printing the bulletin. There was discussion on ways to shorten the bulletin, but no decision was reached. Ellen will notify vestry members when she has more information on the best plan for us.

The next vestry meeting will be held on Wednesday, October 20 at 6:30.

The vestry went into Executive Session at 8:00.

Jerry closed the meeting in prayer.

The meeting adjourned at 8:15.

Respectfully submitted,



Lee Stroud, Vestry Clerk

Approved 10/21/21